



This Guide Includes:

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 Questions? If you have question or need further assistance, please send an email to your <u>LSC Registration Chair</u> or email <u>swimssupport@usaswimming.org</u>



MEMBERSHIP RENWAL GUIDE

Starting September 1, 2023, you should use this guide to help navigate a step-by-step process to renew your USA Swimming membership. Please keep in mind:

- You can renew your USA Swimming membership anytime from September 1, 2023- August 31, 2024.
- You can renew on mobile, but desktop is the recommended platform. Once you have completed and paid for your membership, you will receive a confirmation email and can view an itemized receipt in your USA Swimming account.
- This guide covers renewals only. New members will still need to register using their club's unique registration link and create a USA Swimming account through the Online Member Registration (OMR) process.
- Expired seasonal members, need to use a club's new OMR 2023-2024 link to register but do not need to create a new USA Swimming account.
- Questions? If you have question or need further assistance, please send an email to your <u>LSC Registration Chair</u> or email <u>swimssupport@usaswimming.org</u>

RENEWAL GUIDE

STEP 1: Log into your account at hub.usaswimming.org

LOGIN

LOGIN

FORGOT USERNAME

Please login with your username and password.

(Note that usernames created on our old system before Sept 1, 2022 will no longer work. Click "Create a Login" below if you need a new account)

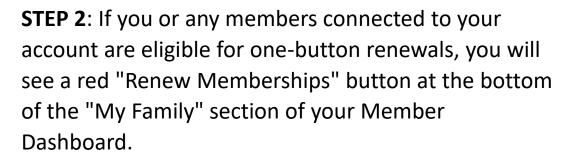
Username:

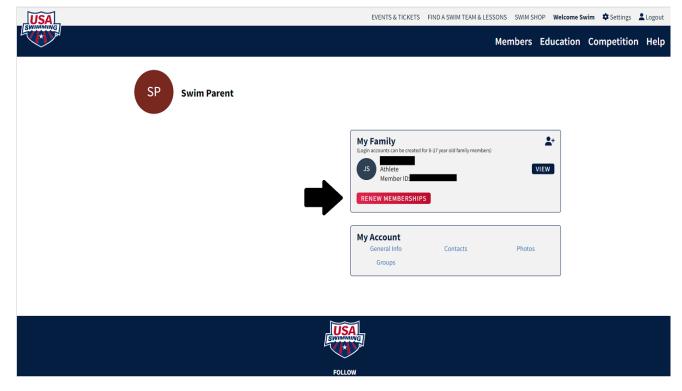
YourUsername

Password:

FORGOT PASSWORD

CREATE A LOGIN

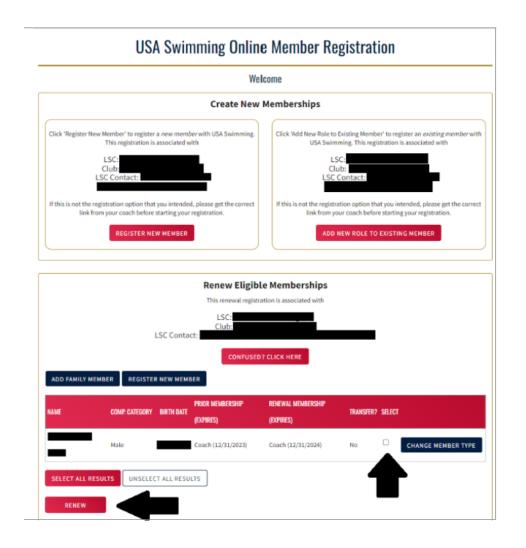






STEP 3: Click the "Renew Memberships" button. A pop-up window will display a table with all members eligible for renewal. If a member is eligible for multiple renewals (e.g., Athlete, Official, Coach, etc.), each renewal option will have its own line in the table. You may choose to renew more than one membership per member, if applicable.

STEP 4: Read through the information in the pop-up window carefully.

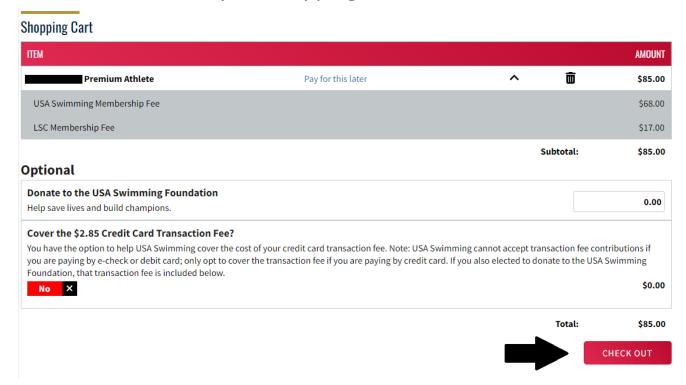


STEP 5: Click the checkbox in the "Select" column for each of the memberships you want to renew. Once you've made your selections, click the red "Renew" button. The renewal(s) you've selected will be added to your cart, and the membership information for each renewing member will be displayed.

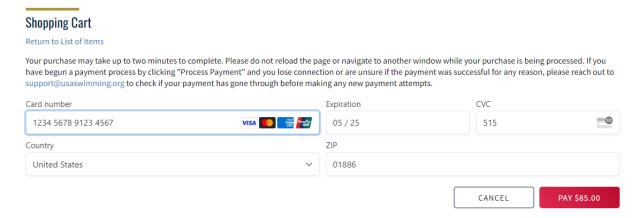


STEP 6: Click "Continue" to proceed to the checkout and pay for your renewal(s).

STEP 7: Review the items in your shopping cart and click "Check Out."



STEP 8: FINAL STEP! To complete the payment process, enter the payment information and click "Pay."





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